



**Arvind Gupta DAV Centenary Public School**  
**Model Town, Delhi-110009**



Ph: 01127455245

Website: agdav.edu.in

e mail: office@agdav.edu.in

Ref. No. : AGDAVCPS/2016-17/C.No -1(Class PS - PP)

Dated: 16.3.2016

**CLASS PS - PP**

Dear Parents

**Life is all about facing new endeavors and new challenges.** I congratulate you on the promotion of your ward to the next class.

**The new session commences from 4<sup>th</sup> April 2016 .** I request you to take note of the following points:

**SCHOOL WEBSITE**

Give adequate attention to the circulars or information conveyed through School Diaries. Also browse through the school website ([www.agdav.edu.in](http://www.agdav.edu.in)) and student login regularly. Parents are requested to check and sign the diary daily.

• **FEE PAYMENT**

Please ensure timely payment of fees to avoid inconvenience. School bus service, if once opted by your ward, will not be withdrawn during the session and you have to pay the bus charges. Due Date for every Quarter is 25<sup>th</sup>. Kindly pay the school fees timely otherwise rs 5/- will be charged per day.

• **SCHOOL UNIFORM**

Summer Uniform will be resumed from 1 April 2015. You are requested to check that your ward is dressed decently in proper school uniform with Identity Card compulsory worn even on PTMs. **Girls should not apply Mehandi, Nail Paints and wear Ornaments** and hair should be properly tied up in 2 pleats.

• **SCHOOL TIMINGS**

Kindly ensure that your ward should reach school between 7:45 to 8:05 a.m. Late Comers will be strictly dealt with after 8.10 a.m. No student is allowed to enter in the school premises after 8.10a.m. **Parents' I-Card is mandatory during every visit.** The timings for the Dispersal of children of ON FOOT is **12.45p.m** and for the private vans is **1p.m.** Parents those are availing for the Private Van school is not liable for any security during transportation.

• **MEETINGS**

The timings of P.T.M's are from 8:30a.m. to 10:30 a.m. and these will be observed most strictly henceforth. On regular days parents may meet the teachers between 8:05 to 8:30 a.m. OR 1:00 p.m. to 2:00 p.m. strictly with prior appointment from the concerned teacher and the supervisor through school diary. Parents who will not attend the PTM will be immediately called by the supervisor on the very next working day.

• **REGULAR ASSESMENT**

Regular assessment will be done in the class so you are requested to give practice to your ward regularly at home of all the work done. No exams would be held.

- **BOOKS & UNIFORM**

DAVCMC has decided to introduce a common uniform in all DAV Schools therefore from the academic session 2016-17; the school would be following the common uniform pattern as per the guidelines of DAV Managing Committee. **It is strictly instructed to the parents to purchase the uniform from the School Canteen only as it adheres to the exact colour, pattern, quality etc. Uniform not meeting the set criteria will not be allowed**

Book Set for classes PP & class 1 will be available in the school canteen as per the following schedule.

CLASS PP : 22<sup>nd</sup> March, 2016 from 8:00 am to 12:00 noon

CLASS I : 16<sup>th</sup> March, 2016 from 8:00 am to 2:00 pm

LOOSE BOOKS ARE NOT AVAILABLE

**NOTE: The parents of PRE-PRIMARIANS are requested to submit the book set to the respective class teacher on 22-03-2016 at 12:30 pm**

- **BIRTH DAY CELEBRATIONS**

Return gifts and cakes are not allowed to be distributed on birthday however branded sweets (toffees) can be distributed and child is supposed to come in proper school uniform.

### **STEPS TO ACCESS STUDENT LOGIN**

Log on to school's website [www.agdav.edu.in](http://www.agdav.edu.in) and click student login on the home page. Enter **Admission no.** of your ward in **Login Id** and **Date of Birth** of the student in the **Password**.

Students Admission Number should be entered in 8 digits. **If you have 4 digit Admission number, first add four times 0 and then admission number (0000admission number).** Students having 8 digit Admission number are not supposed to enter four times 0 before admission number.

Enter Date of birth of the student in the following format dd-MMM-yyyy i.e. 2 digits for date, first three letters of the month (jan, feb etc.) and year in 4 digits separated by – .

**E.g. For a student having admission no. 2222**

Login Id

00002222

Password

01-jan-1990

In case of query, contact computer department.

**MALA SOOD  
PRINCIPAL**



**Arvind Gupta DAV Centenary Public School**  
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Ref. No. : AGDAVCPS/2015-16/C.No -1(Class XI)

Dated: 16.3.2016

**CLASS XI**

Dear Parents

I congratulate you on the promotion of your ward to the next class. Your guidance, encouragement and your child's hard work has reaped fruits.

The new session commences from 17 March 2016 (Timings 8:05 am to 12:30 pm till 3<sup>rd</sup> April, 2016)

I request you to take note of the following points:

- a. Give adequate attention to the circulars or information conveyed through School Diaries. Also browse through the school website ([www.agdav.edu.in](http://www.agdav.edu.in)) regularly. Online students account should be checked regularly for assignments, tutorials and other relevant details.
- b. Please ensure timely payment of fees to avoid inconvenience. School bus service, if once opted by your ward, will not be withdrawn during the session and you have to pay the bus charges.
- c. Kindly ensure that your ward should reach school between 7:45 to 8:05 a.m. Late Comers will be strictly dealt with. Parents' I-Card is mandatory during every visit.
- d. You are requested to check that your ward is dressed decently in proper school uniform with Identity Card compulsory worn even on PTMs. Girls should not apply Mehendi, Nail Paints and wear Ornaments and their hair should be properly tied up.
- e. Kindly ensure that your ward's attendance is 75% every month. Half days will not be allowed to students on any day including pre-examination days.
- f. Make sure that you attend all the PTMs to get acquainted with your wards day to day performance without failure. On regular days parents may meet the teachers between 8:05 to 8:30 a.m. OR 2:05 to 2:25 p.m. strictly with prior appointment from the concerned teacher through School Diary.
- g. The examination schedule is being conveyed to you in advance through School Diary / Website so that you may ensure that your ward appears in the exam with sufficient preparation and confidence.

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Ref. No. : AGDAVCPS/2016-17/C.No -1(Class I - V)

Dated: 15.3.2016

**CLASS I - V**

Dear Parents

“There is no elevator to success, you have to take the stairs”

I congratulate you on the promotion of your ward to the next class. Your guidance, encouragement and your child’s hard work has reaped fruits.

**The new session commences from 4<sup>th</sup> April 2016.** I request you to take note of the following points:

- a. Give adequate attention to the circulars or information conveyed through School Diaries. Also browse through the school website ([www.agdav.edu.in](http://www.agdav.edu.in)) and student login regularly. Parents are requested to check and sign the diary daily.
- b. Please ensure timely payment of fees to avoid inconvenience. School bus service, if once opted by your ward, will not be withdrawn during the session and you have to pay the bus charges. Due Date for every Quarter is 25<sup>th</sup> of the month. Kindly pay the school fees timely otherwise Rs 5/- will be charged per day.
- c. Kindly ensure that your ward should reach school between 7:45 to 8:05 a.m. Late Comers will be strictly dealt with. Parents of on-foot students will be allowed to enter in the school premises only after 12:45 pm and for the private vans the time is 1 pm. For the students who are availing the private vans, school is not liable for any security during transportation. Parents’ I-Card is mandatory during every visit.
- d. Summer Uniform will be resumed from 4 April 2016. You are requested to check that your ward is dressed decently in proper school uniform with Identity Card compulsory worn even on PTMs. Girls should not apply Mehandi, Nail Paints and wear Ornaments and their hair should be properly tied up in two plaits.
- e. The timings of P.T.M’s are from 8:30a.m. to 10:30 a.m. and these will be observed most strictly henceforth. On regular days parents may meet the teachers between 8:05 to 8:30 a.m. OR 1:00 p.m. to 2:00 p.m. strictly with prior appointment from the concerned teacher and the supervisor through school diary.
- f. The Examination Schedule is being conveyed to you in advance through School Diary / Website so that you may ensure that your ward appears in the exam with sufficient preparation and confidence. There will be III Unit Tests as per the following marking scheme:

CLASSES I & II through checklist (EEDP)

- Regular assessment will be done in the class so you are requested to give practice to your ward regularly at home of all the work done. NO exams will be held.

- ❖ It is mandatory to submit or perform the 5 marks activity. Failing to do so child will not be considered pass in that subject. **Student who fails to give exam or secure less than 40% have to appear for Re-Test. Average marks will not be given, in any case.**

g. **BOOKS & UNIFORM**

- a. DAVCMC has decided to introduce a common uniform in all DAV Schools therefore from the academic session 2016-17; the school would be following the common uniform pattern as per the guidelines of DAV Managing Committee. **It is strictly instructed to the parents to purchase the uniform from the School Canteen only as it adheres to the exact colour, pattern, quality etc. Uniform not meeting the set criteria will not be allowed.**
- b. Book Set will be available in the school canteen as per the following schedule from 8:00 a.m. to 1 p.m. (Lunch Break- 1:00 p.m. to 2 p.m.)

CLASS I to III	16 March 2016 (8:00 a.m. – 1: p.m.)
	17 March 2016 (2:00 p.m. – 5:00 p.m.)
CLASS IV and V	18 March 2016 (8:00 a.m. – 1: p.m.)

**LOOSE BOOKS ARE NOT AVAILABLE**

- h. Return gifts and cakes are not allowed to be distributed on birthday however sweets (toffees) can be distributed and child is supposed to come in proper school uniform.
- i. It is mandatory for the parents of class V ,promoted to class VI to attend the Orientation Programme for class VI for better understanding of the CCE pattern of the curriculum. The date for the same will be announced later.

**STEPS TO ACCESS STUDENT LOGIN**

Log on to school's website [www.agdav.edu.in](http://www.agdav.edu.in) and click student login on the home page. Enter **Admission no.** of your ward in **Login Id** and **Date of Birth** of the student in the **Password**.

Students Admission Number should be entered in 8 digits. **If you have 4 digit Admission number, first add four times 0 and then admission number (0000admission number).** Students having 8 digit Admission number are not supposed to enter four times 0 before admission number.

Enter Date of birth of the student in the following format dd-MMM-yyyy i.e. 2 digits for date, first three letters of the month (jan, feb etc.) and year in 4 digits separated by – .

**E.g. For a student having admission no. 2222**

Login Id

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Password

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Ref. No. : AGDAVCPS/2015-16/C.No -1(Class VI-VII)

Dated: 16.3.2016

**CLASS VI - VII**

Dear Parents

I congratulate you on the promotion of your ward to the next class. Your guidance, encouragement and your child's hard work has reaped fruits.

The new session commences from **4<sup>th</sup> April 2016**. I request you to take note of the following points:

- a. Give adequate attention to the circulars or information conveyed through School Diaries. Also browse through the school website ([www.agdav.edu.in](http://www.agdav.edu.in)) regularly. Online students account should be checked regularly for assignments, tutorials and other relevant details.
- b. Please ensure timely payment of fees to avoid inconvenience. School bus service, if once opted by your ward, will not be withdrawn during the session and you have to pay the bus charges.
- c. Kindly ensure that your ward should reach school between 7:45 to 8:05 a.m. Late Comers will be strictly dealt with. Parents' I-Card is mandatory during every visit.
- d. You are requested to check that your ward is dressed decently in proper school uniform with Identity Card compulsory worn even on PTMs. Girls should not apply Mehandi, Nail Paints and wear Ornaments and their hair should be properly tied up.
- e. Kindly ensure that your ward's attendance is 75% every month. Half days will not be allowed to students on any day including pre-examination days.
- f. Make sure that you attend all the PTMs to get acquainted with your wards day to day performance without failure. On regular days parents may meet the teachers between 8:05 to 8:30 a.m. OR 2:05 to 2:25 p.m. strictly with prior appointment from the concerned teacher through School Diary.
- g. The examination schedule is being conveyed to you in advance through School Diary / Website so that you may ensure that your ward appears in the exam with sufficient preparation and confidence.
- h. **Books for the new session for classes VII & VIII will be available in the school canteen on 21<sup>st</sup> March, 2016 from 2:00 pm to 5:00 pm.**

**MALA SOOD**  
**PRINCIPAL**