



**Arvind Gupta DAV Centenary Public School**  
**Model Town, Delhi-110009**



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Dear Parents,

**“Team Work : Coming together is beginning, keeping together is progress and working together is success”**

Arvind Gupta D.A.V Centenary Public School, established in 1986 is a school which epitomise the ideals of Arya Samaj's philosophy with the best of modern positivistic paradigm. The school aims to prepare children for life and for global citizenship in the 20<sup>th</sup> Centaury.

Heartiest welcome to your ward, who is now a part of AGDAV family which firmly believes in promoting knowledge through joyful and playful means thus providing a healthy atmosphere for the growth and development of your ward to the fullest.

Kindly pay close attention to the points mentioned below. You are requested to follow them so that your child may profit the most and everything may go smoothly between you, the teachers and the school.

Preparing your child to get best out of his/her in the Preschool:

1. The timings for the Nursery wing are from 8:00a.m to 12:30p.m
2. All Saturdays will be holiday for the students.
3. Children not using the school transport will be handed over to their parents only. In case a relative comes to pick the child then an authority letter /Parents I card must be produced.
4. Late comers will be send back after two warnings.
5. **On foot children will be dispersed at 12.50 p.m and Private van children will be dispersed at 1 p.m. It is suggested to avail school bus facility to avoid any kind of inconvenience. In mid of the session the transport facility will not be provided/withdrawal.**
6. Every child should wear the prescribed school uniform. It should be well washed and ironed. The uniform should be accurate in size.
7. Girls should have two pleats and boys should have short hair cut.
8. Leave application must be produced to the class teacher whenever the child is absent
9. In case parents celebrate the birthday of their ward in school kindly send Branded toffees only.
10. Kindly check the bag of your ward everyday to ensure that no unwanted objects like CD'S, toys ,mobiles or valuable things are carried to the school.
11. **Parents Teacher Meetings should be attended regularly and follow the given timings strictly to make the meeting fruitful. In case of absence you will be called by the supervisor for discussing the child's progress.**

12. Parents who wants to meet the class teacher to discuss about their child's academic performance or behavioural counselling can be called for interaction on Saturdays with prior appointment through diaries.
13. Parents must check the school diary regularly and kindly acknowledge(sign) all the circulars and notices sent by the class teacher.
14. Remember your child needs you and you must give some of your time to your child.
15. Inculcate a courteous attitude(thank you, sorry, please, excuse me, may I, Good morning) Keep away your child from hearing abusive language so that it may not become part of his /her vocabulary. **You are requested to train your ward for the toiletry habits.**
16. Observe and check the unusual behaviour of your child to bite/hit/kick/throw objects at others etc.
17. Any change in the **address or telephone number** must be initiated immediately to the school office and the class teacher. Make sure that you only provide that mobile no. Of yours in which there is no DND(Do Not Disturb)service activated so that you can easily receive the SMS send by the school. **For further details log on to [www.agdav.edu.in](http://www.agdav.edu.in)**
18. **Canteen facilities will be from 9:00am to 10:30am.**
19. **Timings for Fee Counter is 8.30a.m to 11.30a.m( please pay the fee on or before the due date).**
20. **For further update about Orientation Day, school opening date, books and uniform. Kindly check school website [www. agdav.edu.in](http://www.agdav.edu.in) after 21<sup>st</sup> march. Please check school website regularly.**

**Principal**

**(Supervisory Head)**  
**(PS-PP)**